

**E. Huse & Associates**  
**2-DAY EFFECTIVE**  
**GRANT WRITING WORKSHOP**

**Smithers, BC**

**OCTOBER 22<sup>ND</sup> & 23<sup>RD</sup>, 2018**

**LOCATION:** SANDMAN INN  
3932 Highway 16 West, Smithers, BC

**TIME:** 9:00 – 4:00 – BOTH DAYS

**COST:** \$350 + \$17.50 GST  
COFFEE, TEA, FRUIT AND SNACKS PROVIDED

**CLASS LIMIT:** 16

This story-filled, information packed two-days will give you the basics and much more for: locating funding sources; articulating your idea into a fully developed professional proposal; networking with partners; developing a relationship with funding contacts; and, information on completing your proposal with the evaluative and reporting process. Extensive funding inventories, templates, and additional resources will be provided on CD and in emails to participants.

**TO REGISTER OR FOR MORE INFORMATION PLEASE CONTACT:**

**ELLEN HUSE** Email: [ellen.huse@gmail.com](mailto:ellen.huse@gmail.com)

Phone: (250) 895 - 1775

Fax: (250) 984 - 7568

# E. Huse & Associates

## WORKSHOP OUTLINE

Is your community or non-profit organization looking for funds to develop a project or program, or to sustain what you have already implemented? This two-day workshop will give you the basics and more for: locating funding sources; articulating your idea into a fully developed proposal; networking with partners; developing a relationship with funding contacts; and, information on completing your proposal with the evaluative and reporting process. Participants are invited to bring current proposal projects to the second day of the workshop for group and individual assistance.

### Day One

- Funder Guidelines and Criteria
- Proposal Components Step-by-Step
- Overview of Needs Assessments and Program Evaluation Tools

### Day Two

- Succinct Writing and Formatting
- Participant Grant Writing Practice and Development
- Locating Funding Sources and Database Reviews

**Extensive funding inventories, templates, and additional resources will be provided on CD and in emails to participants. The classic book on writing, *The Elements of Style* by Strunk & White, will also be included with each 2-DAY EFFECTIVE GRANT WRITING WORKSHOP binder, as well as a massive email with links to resources and funding databases.**

Facilitator: Ellen Huse, BA

- Proposal writing
- Development and facilitation of 2-Day Effective Grant Writing Workshop
- Project management
- Community and non-profit organization strategic planning
- Program and project evaluation
- Needs assessments and feasibility studies

As a dedicated consultant, I provide professional services to non-profit organizations, First Nations communities, and municipalities in the areas of: education, health, crime prevention, employment, community plans, social and economic development, needs assessments, strategic plans, feasibility studies, accreditation, research and evaluations.

*Over the past 18 years my writing and networking skills, combined with passion and tenacity, has helped net millions of dollars for communities, organizations and individuals. My proposal submissions have a success rate over 90%; I enjoy transferring what I've learned to others!*

# E. Huse & Associates

## 2-DAY EFFECTIVE GRANT WRITING WORKSHOP REGISTRATION FORM

**NAME:**

**ORGANIZATION:**

**ADDRESS:**

**EMAIL:**

**PHONE:**

**CELL:**

**WORKSHOP COST: \$350 (+ \$17.50 GST)  
\$367.50 PER PERSON**

Please email [ellen.huse@gmail.com](mailto:ellen.huse@gmail.com) or fax (250) 984 – 7568 registration, and send cheque to:

E. Huse & Associates  
#2 – 645 Upland Drive  
Campbell River, BC V9W 2A7

Payment by email also accepted, or credit card the day of the workshop.  
Please contact if other payment arrangements are needed.

Pre-registrants will receive full refund if the workshop is cancelled.  
Cancellations prior to the workshop will be refunded minus \$35. Non-attendance day of workshop will not be refunded.

Registration limit of 16 people per workshop.